



Community Development Department
Housing Services Division
1211 Sixth Street SW
Cedar Rapids, IA 52404
Telephone: (319) 286-5872
FAX: (319) 286-5870

Grants and Programs Committee

MEETING NOTICE

Public Works Building
1211 6th Street SW
Housing Services Office
Lower Level Conference Room

5:30 p.m.

Thursday, January 26, 2012

Thursday, February 2, 2012

Thursday, February 9, 2012

Thursday, February 16, 2012

Thursday, February 23, 2012

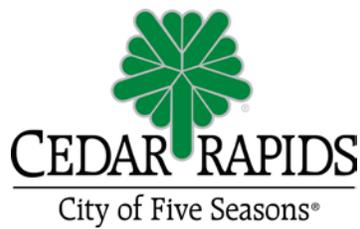
Thursday, March 1, 2012

Note: Meetings Will Be Automatically Cancelled if Cedar Rapids Community Schools Close Due to Inclement Weather.

AGENDA

JANUARY 26, 2012

1. Orientation for new and returning members
2. Overview of scoring tool
3. Election of Officers: Chairperson and Vice-Chairperson
4. Consideration of reallocation requests
 - a. Area Substance Abuse Council – \$6,350
FROM: Repair walls in the youth facility
TO: Replace ceiling lights in the youth facility
 - b. Taylor Area Neighborhood Association – \$22,877
FROM: Tiger Cub Club Program – before and after school program for children
TO: TANA Connections – partnering with several local organizations to provide multiple activities for children and adults



Grants and Programs (GAP) Committee
1/26/12 Meeting Minutes

Purpose of Meeting:

To review CDBG and HOME applications and make funding recommendations to the City Council for FY11 (July 1, 2012 – June 30, 2013).

Regular Representatives Present:

Brenda Blevins, Leland Freie, Linda Seger, Lynette Richards, Lynne Peterson, Marcia Harris, Melissa White, Michael Holveck, Mike Butterfield, Sue Blome, Terry Bilsland

Alternate Representatives Present:

Kathy Potts

City Staff Present:

Paula Mitchell, Michelle Hocraffer, Chrystal Shaver, Dave West

Guests Present:

Clark Rieke, Deborah Uhrina, Don Steichen, Robin Kash

Minutes Submitted By:

Chrystal Shaver

The meeting commenced at 5:32 PM.

Persons present introduced themselves.

Paula presented orientation for new and returning committee members.

Paula asked if there were questions about the proposed timeline?

Michael Holveck questioned the difference between the program fiscal year and the City's fiscal year.

Paula explained differences between the two.

Paula explained the scoring tools by explaining that they are a guide and tool for decision making.

Officers were next elected.

Paula asked for volunteers.

Mike Butterfield questioned responsibilities of chair person and vice chair person.

Paula explained chair person does not vote unless there is a tie, in which case the chair person would be the deciding vote.

Grants and Programs (GAP) Committee

1/26/12 Meeting Minutes

Continued

Michael Holveck questioned if the chair person had to use discretion during discussion.

Paula explained that the chair person could participate in discussion.

Sue Blome moved to elect Michael Holveck for chair person.

Marcia Harris seconded the nomination.

Clark Rieke questioned why the chair person couldn't vote.

Paula explained that it was in the citizen participation plan.

Brenda Blevins nominated Linda Seger for chair person.

Linda Seger stated that she would prefer to serve as vice chair person.

Brenda Blevins moved to nominate Linda as vice chair person.

Kathy Potts seconded the nomination.

There were no other nominations or discussion and a vote was taken.

The votes for Michael Holveck for chair person were as follows:

Brenda Blevins-	Aye
Kathy Potts-	Aye
Leland Freie-	Aye
Linda Seger-	Aye
Lynette Richards-	Aye
Lynne Peterson-	Aye
Marcia Harris-	Aye
Martin Hoeger-	Aye
Melissa White-	Aye
Mike Butterfield-	Aye
Sue Blome-	Aye
Terry Bilsland-	Aye
Michael Holveck-	Abstained

The motion passed.

The votes for Linda Seger for vice chair person were as follows:

Brenda Blevins-	Aye
Kathy Potts-	Aye
Leland Freie-	Aye
Linda Seger-	Aye
Lynette Richards-	Aye
Lynne Peterson-	Aye
Marcia Harris-	Aye

Grants and Programs (GAP) Committee

1/26/12 Meeting Minutes

Continued

Martin Hoeger-	Aye
Melissa White-	Aye
Michael Holveck-	Aye
Mike Butterfield-	Aye
Sue Blome-	Aye
Terry Bilsland-	Aye

The motion passed.

Michael Holveck – started discussion on the request for ASAC reallocation.

Michael Holveck questioned the request to Dave West who explained that there had been only one bid and why they wanted to switch to lights.

Discussion about the reallocation request continued.

Sue Blome motioned to approve the reallocation request.

Mike Butterfield seconded the motion.

There was no further discussion and a vote was taken.

Brenda Blevins-	Aye
Kathy Potts-	Aye
Leland Freie-	Aye
Linda Seger-	Aye
Lynette Richards-	Aye
Lynne Peterson-	Aye
Marcia Harris-	Aye
Martin Hoeger-	Aye
Melissa White-	Aye
Mike Butterfield-	Aye
Sue Blome-	Aye
Terry Bilsland-	Aye
Michael Holveck-	Abstained

The motion passed.

Micheal Holveck opened discussion on TANA

Brenda Blevins questions staff about options for funds since the original proposal that was funded no longer exists.

Paula Mitchell explained options

Funds could be returned and used for something other than a public service reallocation based upon timeframe. The funds could be used for other eligible activities.

Grants and Programs (GAP) Committee

1/26/12 Meeting Minutes

Continued

Further discussion on the reallocation's budget and if all activities in the proposal were eligible occurred.

Sue Blome motioned to accept the reallocation request for TANA.

Leiland Freie seconded the motion.

There was no further discussion and a vote was taken.

Brenda Blevins-	Aye
Leland Freie-	Aye
Linda Seger-	Aye
Lynette Richards-	Aye
Lynne Peterson-	Aye
Marcia Harris-	Aye
Martin Hoeger-	Aye
Melissa White-	Aye
Mike Butterfield-	Aye
Sue Blome-	Aye
Terry Bilsland-	Aye

Kathy Potts-	Abstained
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Michael Holveck-	Abstained
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The motion passed.

Paula Mitchell explained conflict of interest issues further.

Paula Mitchell indicated that next week's agenda would start discussion on grants for fiscal year 2012.

Paula Mitchell commented that she had a conflict on February 9th and questioned if the group would prefer to have the February 9th meeting or if they would rather wait until her return.

Michael Holveck suggested that the decision be made next week after the group had time to discuss and see how the process was going.

Sue Blome commented that she will be out at the February 2nd meeting and possibly the February 9th meeting.

Melissa White questioned where in the packet discussion would start.

Paula Mitchell stated that usually they started with HOME and asked if everyone wanted to start with HOME.

Discussion on the packet occurred.

Mike Butterfield questioned if there were any that missed the mandatory meeting and if any late in turning reports

Grants and Programs (GAP) Committee

1/26/12 Meeting Minutes

Continued

Staff stated that everyone who had applied had attended the mandatory meeting.

Discussion occurred about late reporting and Paula Mitchell commented that no one was disqualified for compliance.

Leland Freie commented that people should leave the room for vote if there is a conflict of interest.

Discussion occurred.

Michael Holveck suggested a vote for next week on the issue of leaving the room for the vote if there is a conflict of interest.

Sue Blome motioned to adjourn.

Mike Butterfield seconded the motion.

The meeting adjourned at 6:32 PM.



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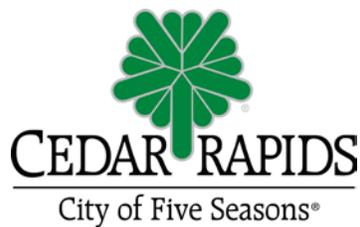
Thursday, February 2, 2012
Thursday, February 9, 2012
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Thursday, February 23, 2012
Thursday, March 1, 2012

Note: Meetings Will Be Automatically Cancelled if Cedar Rapids Community Schools Close Due to Inclement Weather.

AGENDA

FEBRUARY 2, 2012

1. Discussion on conflict of interest voting procedures.
2. Review of FY12 HOME program applicants.
3. As time permits, review of FY12 CDBG program applicants.
4. Discussion on February 9, 2012 meeting.



Grants and Programs (GAP) Committee
2/2/12 Meeting Minutes

Purpose of Meeting:

To review CDBG and HOME applications and make funding recommendations to the City Council for FY11 (July 1, 2012 – June 30, 2013).

Regular Representatives Present:

Brenda Blevins, Leland Freie, Linda Seger, Lynette Richards, Lynne Peterson, Marcia Harris, Melissa White, Michael Holveck, Mike Butterfield, Terry Bilsland

Alternate Representatives Present:

Kathy Potts

City Staff Present:

Paula Mitchell, Chrystal Shaver

Guests Present:

Robin Kash, Deborah Uhrina, Clark Rieke, Erica Yoder

Minutes Submitted By:

Chrystal Shaver

The meeting commenced at 5:32 PM.

Michael Holveck called meeting to order.

Amendments to last week's minutes.

Michael Holveck did not vote for chair.

Michael Holveck did not vote for ASAC or TANA.

Michael Holveck asked if there were other questions or comments on minutes

There were none.

Discussion on the first agenda item commenced with Paula Mitchell explaining the conflict of interest discussion that occurred from the previous week's meeting.

Discussion occurred on whether a person should leave the room for vote when a conflict of interest is present.

Leland Freie motioned that if a person has a conflict of interest they should leave the room for the vote.

Linda Seger seconded the motion.

Grants and Programs (GAP) Committee

2/2/12 Meeting Minutes

Continued

There was no further discussion and the vote was taken.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Melissa White	Aye
Terry Bilsland	Aye
Marcia Harris	Nay
Michael Holveck	Abstained

The motion passed

Michael Holveck move on to 2nd agenda item.

Michael Holveck questioned the application for The Rose project (A5) that was in the packet but no longer on the summary sheet.

Paula Mitchell explained that this project was removed from the summary sheet as they had withdrawn the application.

Paula Mitchell explained that our new estimated admin \$35,836 which is derived from the 10% admin cap established by HUD for the HOME program.

Michael Holveck questioned the (1b) notation and if this meant that the City Manager wanted A3 to be funded for the amount specified.

Paula Mitchell confirmed.

Michael Holveck asked for discussion.

Discussion occurred on HOME applications; A1, A2, and A4.

Brenda Blevins motions to give \$35,826 to A3.

Marcia Harris seconds the motion.

There was no further discussion and the vote was taken.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Marcia Harris	Aye

Grants and Programs (GAP) Committee

2/2/12 Meeting Minutes

Continued

Melissa White	Aye
Mike Butterfield	Aye
Terry Bilsland	Aye
Michael Holveck	Abstained

The motion passed.

Further discussion occurred on HOME applications; A1, A2, and A4.

Leland Freie motioned to fund A2 \$50,000

Lynne Peterson seconded the motion.

Linda Seger recused herself from voting

There was no further discussion and the vote was taken.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Marcia Harris	Aye
Melissa White	Aye
Mike Butterfield	Aye
Terry Bilsland	Aye
Linda Seger	Abstained
Michael Holveck	Abstained

The motion passed.

Kathy Potts makes a motion to give \$60,000 to A1

Melissa White seconds the motion

There was no further discussion and the vote was taken.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Marcia Harris	Aye
Melissa White	Aye
Mike Butterfield	Aye

Grants and Programs (GAP) Committee

2/2/12 Meeting Minutes

Continued

Terry Bilisland Aye

Michael Holveck Abstained

Lynne Peterson motions to give \$212,438 to A4.

Brenda Blevins seconds the motion.

There was no further discussion and the vote was taken.

Brenda Blevins Aye

Kathy Potts Aye

Leland Freie Aye

Linda Seger Aye

Lynette Richards Aye

Lynne Peterson Aye

Marcia Harris Aye

Melissa White Aye

Mike Butterfield Aye

Terry Bilisland Aye

Michael Holveck Abstained

Michael Holveck opened discussion on city planning and admin requests.

Lynette Richards moved to accept requests for B1 B2 & the balance remaining of \$8,781 to B3.

Leland Freie seconds the motion.

There was no further discussion and the vote was taken.

Brenda Blevins Aye

Kathy Potts Aye

Leland Freie Aye

Linda Seger Aye

Lynette Richards Aye

Lynne Peterson Aye

Marcia Harris Aye

Melissa White Aye

Mike Butterfield Aye

Terry Bilisland Aye

Michael Holveck Abstained

The motion passed.

Grants and Programs (GAP) Committee

2/2/12 Meeting Minutes

Continued

Michael Holveck opened discussion on public service activities

Paula Mitchell explained priorities and how they relate to the consolidated plan.

Paula Mitchell explained HUD guidelines on public service funding, describing that if an activity is being funded in one year and if in subsequent year are not funded that future requests must show an increase in service to be eligible for funding.

Discussion occurred on public service activities.

Marcia Harris questioned timeline.

Staff explained that the timeline was to show that everyone funded during the last two funding cycles was in good standing and we have no timeliness concerns.

Lynne Peterson commented that her employer is a fiscal agent for four of the grants but her position has no impact on or by the grants.

Discussion on conflict of interest occurred.

Paula Mitchell stated that staff can go to agencies and ask questions and bring back to the group.

Discussion about conflict of interest continued.

Marcia Harris asked for clarification on the HUD conflict of interest policy.

Paula Mitchell explained that when discussion is occurring with your item you can answer questions but cannot provide editorial comment that would impact the vote. Discussion should be fact driven.

Michael Holveck opened discussion back up on the public service requests.

Marcia Harris suggested waiting until the next meeting to resume further public service discussion.

Michael Holveck opened discussion about whether or not to have a February 9th meeting in light of Paula Mitchell's absence.

Discussion occurred.

Terry Bilslund motioned to skip the February 9th meeting and resume on the February 16th meeting.

Lynne Peterson seconds the motion.

There was no further discussion and the vote was taken.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye

Grants and Programs (GAP) Committee

2/2/12 Meeting Minutes

Continued

Linda Seger	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Marcia Harris	Aye
Melissa White	Aye
Mike Butterfield	Aye
Terry Bilsland	Aye
Michael Holveck	Abstained

The motion passed.

The meeting adjourned at 7:07 PM.



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Grants and Programs Committee

MEETING NOTICE

Public Works Building
1211 6th Street SW
Housing Services Office
Lower Level Conference Room

Thursday, February 16, 2012
Thursday, February 23, 2012
Thursday, March 1, 2012 (Tentative)

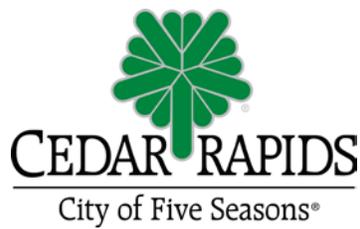
5:30 p.m.

Note: Meetings Will Be Automatically Cancelled if Cedar Rapids Community Schools Close Due to Inclement Weather.

AGENDA

FEBRUARY 16, 2012

1. Review of FY12 CDBG public service program applicants.
2. As time permits, review of FY12 CDBG non-public service/non-planning and administration program applicants.



Grants and Programs (GAP) Committee
2/16/12 Meeting Minutes

Purpose of Meeting:

To review CDBG and HOME applications and make funding recommendations to the City Council for FY11 (July 1, 2012 – June 30, 2013).

Regular Representatives Present:

Brenda Blevins, Leland Freie, Linda Seger, Melissa White, Michael Holveck, Mike Butterfield, Sue Blome, Terry Bilsland

Alternate Representatives Present:

Judy Stoffel, Kathy Potts, Sue Wesely(in addition to regular representative)

City Staff Present:

Paula Mitchell, Chrystal Shaver, Dave West

Guests Present:

Clint Twedt-Ball, Deborah Uhrina

Minutes Submitted By:

Chrystal Shaver

The meeting commenced at 5:33 PM.

Michael Holveck called meeting to order asking if there were any questions.

Judy Stoffel & Sue Wesely introduced themselves.

Michael Holveck recapped the discussion from the previous meeting.

Paula Mitchell discussed the differences between high and medium priorities and how these priorities are decided. Paula explained that they were largely determined based upon community feedback. Paula also explained that HUD accepted funding activities in either category.

Judy Stoffel asked if any other guidelines were established to guide decisions.

Discussion occurred.

Michael Holveck began discussion on public service activities.

Discussion occurred on leveraging and additional funding sources page on B11 application.

Discussion of activities with high priority ranking occurred.

Grants and Programs (GAP) Committee

2/16/12 Meeting Minutes

Continued

Mike Butterfield moved to allocate \$5,000 to B19, \$20,000 to B17, and \$6,000 to B12.

Sue Blome seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Michael Holveck	Abstained

The motion passed.

Brenda Blevins motioned to fund B7 for \$30,000

Leland Freie seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Michael Holveck	Abstained

The motion passed.

Discussion on remaining public service activities occurred.

Discussion on B8, B10, B13, and B16 occurred.

Discussion on B6 occurred.

Brenda Blevins motions to fund B6 at \$0

Sue Blome seconded the motion.

Grants and Programs (GAP) Committee

2/16/12 Meeting Minutes

Continued

Kathy Potts, Linda Seger, and Terry Bilsland recused themselves from voting.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye
Leland Freie	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Kathy Potts	Abstained
Linda Seger	Abstained
Michael Holveck	Abstained
Terry Bilsland	Abstained

The motion passed.

Discussion on remaining public service activities occurred.

Discussion on B16 and the lack of a budget attached with application occurred.

Paula Mitchell explained that an emphasis was placed on the importance of complete applications at the mandatory application workshop. Paula also informed the group that staff could get further information on the B16, and that an award could be made contingent upon receiving a budget.

Further discussion on B16 occurred.

Mike Butterfield motioned to fund B16 \$3,500 on the contingency that a budget was provided.

Brenda Blevins seconds the motion.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Michael Holveck	Abstained

Grants and Programs (GAP) Committee

2/16/12 Meeting Minutes

Continued

The motion passed.

A recap of was given on what amounts had been funded for which activities occurred.

Discussion on remaining public service activities occurred.

Discussion on B4, B5, and B9 occurred.

Sue Blome motion to fund B4 at \$10,462, B5 at \$20,589, and B9 \$5,084.

Melissa White seconds the motion.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Terry Bilisland	Aye
Michael Holveck	Abstained

The motion passed.

Discussion on B14, B15 and B18 occurred.

Sue Blome motioned to fund B14 & b15 at \$12,709 and B18 at \$12,200

Leland Freie seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye
Kathy Potts	Aye
Leland Freie	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Linda Seger	Abstained
Michael Holveck	Abstained
Terry Bilisland	Abstained

The motion passed.

Grants and Programs (GAP) Committee

2/16/12 Meeting Minutes

Continued

Brenda Blevins motioned to fund B8 and B10 at fund at \$0.

Sue Blome seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Michael Holveck	Abstained

The motion passed.

Discussion on B11 and B13 occurred.

Leland Freie moved to fund B13 at \$1,589

Linda Seger seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Michael Holveck	Abstained

The motion passed.

Sue Blome motioned to fund B11 at \$24,402.

Leland Freie seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Judy Stoffel	Aye

Grants and Programs (GAP) Committee

2/16/12 Meeting Minutes

Continued

Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Melissa White	Aye
Mike Butterfield	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Michael Holveck	Abstained

The motion passed.

Adjourned at 7:04 PM



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Grants and Programs Committee

MEETING NOTICE

Public Works Building
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Lower Level Conference Room

Thursday, February 23, 2012
Thursday, March 1, 2012 (Tentative)

5:30 p.m.

Note: Meetings Will Be Automatically Cancelled if Cedar Rapids Community Schools Close Due to Inclement Weather.

AGENDA

FEBRUARY 23, 2012

1. Review of FY12 CDBG non-public service/non-planning and administration program applicants.



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Grants and Programs Committee

MEETING NOTICE

Public Works Building
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Thursday, March 1, 2012

5:30 p.m.

Note: Meetings Will Be Automatically Cancelled if Cedar Rapids Community Schools Close Due to Inclement Weather.

AGENDA

MARCH 1, 2012

1. Review of FY12 CDBG non-public service/non-planning and administration program applicants.



Grants and Programs (GAP) Committee
3/1/12 Meeting Minutes

Purpose of Meeting:

To review CDBG and HOME applications and make funding recommendations to the City Council for FY11 (July 1, 2012 – June 30, 2013).

Regular Representatives Present:

Brenda Blevins, Leland Freie, Linda Seger, Lynette Richards, Lynne Peterson, Marcia Harris, Michael Holveck, Sue Blome, Terry Bilstrand

Alternate Representatives Present:

Kathy Potts

City Staff Present:

Paula Mitchell, Chrystal Shaver, Dave West

Guests Present:

Deborah Uhrina

Minutes Submitted By:

Chrystal Shaver

The meeting commenced at 5:30 PM.

Michael Holveck opened discussion on the fulfillment of the Olivet Neighborhood Mission (B16) budget request.

Brief discussion occurred.

Terry Bilstrand motioned to except the budget as fulfillment of request granting B16, \$3,500 agreed upon at the February 16, 2012 meeting.

Kathy Potts seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Marcia Harris	Aye
Sue Blome	Aye
Terry Bilstrand	Aye

Grants and Programs (GAP) Committee

3/1/12 Meeting Minutes

Continued

Michael Holveck Abstained

The motion passed.

Michael Holveck opened discussion on non-public service/non-planning & administration requests.

Michael Holveck questioned City staff about the City's requests and how much room there was for adjustment in these numbers. City staff returned that B24 was necessary to run the programs. B25 was adjustable and the City would do as much as they could with what money is received.

Sue Blome moved to fund B24 \$382,020.

Brenda Blevins seconded the motion

There was no further discussion.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Marcia Harris	Aye
Sue Blome	Aye
Terry Bilsland	Aye

Michael Holveck Abstained

The motion passed.

Discussion on remaining requests occurred.

Terry Bilsland motioned to fund B29 \$35,000.

Linda Seger seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Marcia Harris	Aye
Terry Bilsland	Aye

Grants and Programs (GAP) Committee

3/1/12 Meeting Minutes

Continued

Sue Blome Nay

Michael Holveck Abstained

The motion passed.

Discussion on remaining requests occurred.

Sue Blome motioned to fund B21 at \$13,837.

Kathy Potts seconded.

Discussion occurred and then a vote was taken.

Brenda Blevins Aye

Kathy Potts Aye

Leland Freie Aye

Linda Seger Aye

Lynette Richards Aye

Lynne Peterson Aye

Marcia Harris Aye

Sue Blome Aye

Terry Bilsland Aye

Michael Holveck Abstained

The motion passed.

Sue Blome motioned to fund B25 \$280,867.

Terry seconded the motion.

Discussion occurred and it was made clear that any request not being funded in the Non-Public Service/Non-Planning & Administration requests was not being funded based on the lack of available funds to fund with. Denials will not be made based upon any other issues with the grant requests.

Sue Blome moved to deny B20 funding due to the lack of funding available.

Leland seconded the motion.

There was no further discussion.

Brenda Blevins Aye

Kathy Potts Aye

Leland Freie Aye

Linda Seger Aye

Lynette Richards Aye

Lynne Peterson Aye

Marcia Harris Aye

Grants and Programs (GAP) Committee

3/1/12 Meeting Minutes

Continued

Sue Blome Aye

Terry Bilisland Aye

Michael Holveck Abstained

The motion passed.

Lynette Richards moved to deny B22 & B23 funding due to the lack of funding available.

Sue Blome seconded the motion.

There was no further discussion.

Brenda Blevins Aye

Kathy Potts Aye

Leland Freie Aye

Linda Seger Aye

Lynette Richards Aye

Lynne Peterson Aye

Marcia Harris Aye

Sue Blome Aye

Terry Bilisland Aye

Michael Holveck Abstained

The motion passed.

Sue Blome moved to deny B26, B30, B31, and B32 due to the lack of funding available.

Leland Freie seconded the motion.

There was no further discussion.

Brenda Blevins Aye

Kathy Potts Aye

Leland Freie Aye

Linda Seger Aye

Lynette Richards Aye

Lynne Peterson Aye

Marcia Harris Aye

Sue Blome Aye

Terry Bilisland Aye

Michael Holveck Abstained

The motion passed.

Grants and Programs (GAP) Committee

3/1/12 Meeting Minutes

Continued

Terry Bilsland moved to deny B27 due to the lack of funding available.

Leland Freie seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Kathy Potts	Aye
Leland Freie	Aye
Linda Seger	Aye
Lynette Richards	Aye
Marcia Harris	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Lynne Peterson	Abstained
Michael Holveck	Abstained

The motion passed.

Terry Bilsland moved to deny B28 due to the lack of funding available.

Sue Blome seconded the motion.

There was no further discussion.

Brenda Blevins	Aye
Kathy Potts	Aye
Linda Seger	Aye
Lynette Richards	Aye
Lynne Peterson	Aye
Marcia Harris	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Leland Freie	Abstained
Michael Holveck	Abstained

The motion passed.

Meeting adjourned at 6:38 PM



Community Development Department
Housing Services Division
1211 Sixth Street SW
Cedar Rapids, IA 52404
Telephone: (319) 286-5872
FAX: (319) 286-5870

Grants and Programs Committee

MEETING NOTICE

Public Works Building
1211 6th Street SW
Housing Services Office
Lower Level Conference Room

Wednesday, April 4, 2012

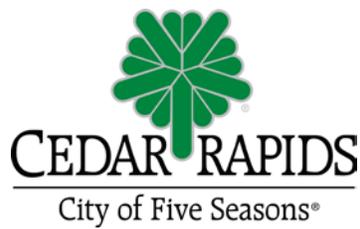
5:30 p.m.

Note: Meetings Will Be Automatically Cancelled if Cedar Rapids Community Schools Close Due to Inclement Weather.

AGENDA

APRIL 4, 2012

1. Review of FY12 Final Allocation Numbers and Proposals.



Grants and Programs (GAP) Committee
4/4/12 Meeting Minutes

Purpose of Meeting:

To review CDBG and HOME applications and make funding recommendations to the City Council for FY11 (July 1, 2012 – June 30, 2013).

Regular Representatives Present:

Brenda Blevins, Leland Freie, Linda Seger, Lynne Peterson, Melissa White, Sue Blome, Terry Bilsland

Alternate Representatives Present:

City Staff Present:

Paula Mitchell, Chrystal Shaver

Guests Present:

Minutes Submitted By:

Chrystal Shaver

The meeting commenced at 5:33 PM.

Linda Seger called the meeting to order.

Paula Mitchell explained the reason for the meeting and the changes to the allocations from the planning estimates to the final allocations. The proposal would result in HOME fund changes including an increase for A3 of \$331 and an increase for A4 of \$2,984. The proposal would result in CDBG fund changes including a decrease for B3 of \$772, a decrease for B25 of \$2,509, and a proportionate decrease to all public services for the \$579 required to be reduced from these activities.

Sue Blome motioned to approve the proposal.

Terry Bilsland seconded the motion.

No further discussion occurred.

Brenda Blevins	Aye
Leland Freie	Aye
Lynne Peterson	Aye

Grants and Programs (GAP) Committee

4/4/12 Meeting Minutes

Continued

Melissa White	Aye
Sue Blome	Aye
Terry Bilsland	Aye
Linda Seger	Abstained

The motion passed.

Meeting is adjourned 5:37 PM.